

EST. X 1932  
**spanish**  
**tavern**  
NEWARK

# Private Events Packages





Thank you for considering The Spanish Tavern for your social or business gathering. Our thoughtful approach to menu development, flavor combinations and plating take center stage, along with our attention to extraordinary service and the guests' overall experience. We are confident you and your guests will have a memorable experience with us.

**For Private Events Only** - we offer several Food and Beverage Packages for you to consider. There is no minimum number of guests required, however the **Food and Beverage minimum spend is \$1000**. Our pricing is based on 3 hour events. For gatherings that require more time, additional rates apply. Please contact us for pricing.



Our downstairs private room can accommodate gatherings up to 50 people.

# Signature Food Packages

All our food packages include, soup of the day served individually, desserts, non-alcoholic drinks (soda, juices, etc), coffee and tea, bread and butter. The appetizers are served family style, the entrees are served individually and cooked to order. Menu's for Entree selections are placed on the table. Children 10 years and younger are offered a special menu \$15.00 per child.

## PACKAGE #1

# \$45

PER PERSON

Organizer Selects 2 Appetizers,  
Guest Selects Main Entree, 3 Options:

- a. Zarzuela de Mariscos
- b. Chicken in Garlic Sauce
- c. Pork Tenderloin w/Mushrooms

## PACKAGE #2

# \$50

PER PERSON

Organizer Selects 3 Appetizers  
Guest Selects Main Entree, 4 Options:

- a. Paella - Seafood w/Chicken and Chorizo
- b. Oven-Roasted Wild Salmon
- c. Chicken Breast in Lemon Sauce
- d. Grilled Pork Chops in Garlic Sauce

## PACKAGE #3

# \$60

PER PERSON

Organizer Selects 4 Appetizers  
Guest Selects Main Entree, 5 Options:

- a. Grilled Langostinos
- b. Paella - Seafood w/Chicken and Chorizo
- c. NY Prime Strip Steak
- d. Chicken Breast with Mushrooms
- e. Oven-Roasted Wild Salmon

## PACKAGE #4

# \$75

PER PERSON

Organizer Selects 5 Appetizers  
Guest Selects Main Entree, 6 Options:

- a. Whole Lobster Stuffed with Crabmeat
- b. Surf & Turf (Filet Mignon w/ Broiled Lobster Tail)
- c. Pan Fried Branzino
- d. NY Prime Strip Steak
- e. Grilled Langostinos
- f. Paella - Seafood w/Chicken and Chorizo

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## APPETIZER SELECTIONS

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Shrimp in Garlic Sauce  
Fried Calamari  
Spanish Sausage (Chorizo Español)  
Mini-spicy Spanish Chorizitos  
Clams Casino  
Croquetas del dia

Clams (prepared in Wine, Green, or Red Sauce)  
Mussels (prepared in Green or Red Sauce)  
Wild Mushrooms in Garlic Sauce  
Sautéed Seasonal Vegetables in Garlic

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## CHILDREN'S SELECTIONS

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Chicken Tenders with French Fries  
Hamburger with French Fries

# Add one of our Alcohol Packages to your Event

Please note Alcohol Packages are **based on 3 hours**. For events that are longer, additional hourly rates of **\$10 per person** apply.

### PACKAGE A

**\$25**

PER PERSON

#### Sangria & Wine

Red and White Sangria, by pitcher or glass.

Glasses of wine offered:

Cabernet, Merlot, Malbec, Pinot Noir, Pinot Grigio,

Chardonnay, Sauvignon Blanc

### PACKAGE B

**\$35**

PER PERSON

#### Imported Beer, Wine, Sangria

Estrella Galicia, Estrella Damm, Superbock, Heineken,

Corona, Amstel Light, Budweiser, Coors Light

Red and White Sangria, by pitcher or glass.

Bottle Service: Red Tempranillo and White Albariño

## **1. I'm ready to book an event, what are my next steps?**

The next steps would be to contact the restaurant to confirm availability of the date and time. If the date is available then we will discuss with you the details of the gathering you are planning, and answer all your questions. We will discuss and select package options, then menu selections, additional details like beverage packages and any special arrangements you may need can be discussed and finalized. Once the details are taken care of, we will process your deposit. The event is only confirmed once a deposit has been processed.

## **2. Is there a deposit required to lock in a date and time in your private room?**

Yes, we require a \$250 deposit in order to guarantee the event and the space.  
The deposit amount will be deducted from your overall balance.

## **3. If I book the private room, how much time do I have for my event?**

We base our pricing on events that last 3 hours. If more time is needed, please contact the restaurant, as additional hourly rates would apply depending on your needs.

## **4. Is your Downstairs Private Room available for private dining or cocktails without having to participate in a food package?**

Yes, if there are no private events scheduled, the room is available for private a la carte dining service with no minimum number of people required. However, please note there is a \$1000 minimum Food & Beverage requirement in order for us to open the room.

## **5. When is the final balance due?**

The final balance is due the day of the event. No shows are not discounted from the balance amount.

## **6. When do you need to know the final guest count?**

Your final guest guarantee is due 7 days before the event.  
We use your confirmed guest count for our product purchases and staffing schedule.

## **7. What forms of payment are accepted?**

We accept all major credit cards and cash.

## **8. Are NJ sales tax and service charges included in the food and alcohol packages?**

These two charges are **NOT INCLUDED** in the food or alcohol packages. All food and beverage sales are subject to a 20% service charge. All food and beverage charges are subject to a 6.625% sales tax. These charges are applied to your final food and beverage total. If you are a non-profit organization and have a NJ ST-5 form, please provide it to us at the time of booking to be exempt from sales tax charges.

## **9. Is there parking available?**

Yes, we have our own private secure parking lot adjacent to the restaurant with plenty of parking for all our guests.



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# FAQ (cont.)

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## **10. I have guests taking the train from New York City, is the restaurant close to Penn Station?**

Yes, we are 4 blocks from Penn Station, a 5-8 minute walk.

## **11. Is the Ironbound section of Newark safe?**

Newark is going through an amazing transformation as a whole, the Ironbound section is benefiting nicely with these efforts. The Ironbound is bustling with restaurants, bars, cafe's and shops. There is always a lot of people walking on the sidewalks and a significant police presence. Most of our guests feel comfortable and safe traveling to the Ironbound to dine with us.

## **12. Is the restaurant within walking distance from Downtown Newark and the different entertainment venues?**

Yes, we are within walking distance of many of the downtown hotels. We are also within walking distance of the Prudential Center, NJ Performing Arts Center, and the Red Bull Arena in Harrison.

## **13. Can we decorate the room for our gathering? If so, how early can we arrive to decorate?**

Yes, you can. You are welcomed to bring decorations, centerpieces, flowers, banners, etc. You can arrive before your event, however the arrival time will depend if the room is being used prior to your function. Just communicate with us and we can keep you posted on what time the room will become available.

## **14. Can we hire our own entertainment?**

Yes, you can hire your own entertainment as long as it is light background type music. DJs are not allowed or other forms of loud music.

## **15. Can you accommodate any food restrictions?**

Yes, we would be happy to accommodate any food restrictions.

## **16. Are we allowed to take home any leftover food from our event?**

All food is provided for consumption on premises, at the event only and may not be taken home.

## **17. Does Spanish Tavern offer children pricing?**

Yes, we do. We host many family gatherings and welcome children of all ages. Our pricing breakdown is the following. All children under 10 are offered a special menu at \$15.00 per child. Infants 0-2 there is no charges. Teenagers 11+ are considered adults in our food packages pricing.

## **18. Is there a cancellation charge?**

If the event is cancelled more than 30 days before the event, the deposit is refundable, minus a \$50 fee. If the organizer cancels and reschedules a new date at the same time, 100% of the deposit is credited to the new date. If the function is cancelled between 7 and 30 days of the event, the deposit is not refundable. However, if we are able to re-book the space, the deposit, minus \$50, will be refunded. The deposit may be transferred to a new date scheduled at the same time as the cancellation. For cancellations less than 7 days before the event, the deposit is both non-refundable and nontransferable.

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## FAQ (cont.)

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### **19. Can we bring alcohol to our event?**

You can not. We have a full liquor license. Under NJ ABC law, and insurance requirements, we are not allowed to have guests bring outside alcohol.

### **20. Can we bring our own cake for our event?**

Yes, you may. We encourage you to work with your favorite bakery to customize your own celebration cake. We do not have any additional charges for cutting and serving.

### **21. Our guests are staying at an airport hotel, do you provide a shuttle service?**

Yes. We have a 10 passenger van that can be used to provide a shuttle service to and from the hotel for your guests. The cost is \$50 per round trip. Advance notice for scheduling would be required. Just let us know at the time of booking.

### **22. Do you have a projector and screen we can rent for our business event?**

Unfortunately we do not have a projector. However, we do have a sizable screen available for rent for \$75.

### **23. What kind of tables are used for the room set up?**

We have square and rectangular tables. Please note we do not have round tables. Tables sizes can range from 6, 8, 10, 12, 14 people.

### **24. What color linens are available?**

We use white linens. We do not have other color options.

### **25. If we need extra tables for gifts, cake, etc are they available?**

Yes, depending on the size of the event, we have extra tables that can be used. For gatherings in the 40-50 person range, the space may be limited, though.

